

FORMAT OF THE RESOLUTION
(To be printed on the letterhead)

(For Limited Company)

Extract of the minutes of the meeting of the Board of Directors of held at.....
on.....2017 at the registered office of the company situated at
.....

Present	Name	Designation	Signature
1.	-----	-----	-----
2.	-----	-----	-----
3.	-----	-----	-----
4.	-----	-----	-----
Absent	Name	Designation	Signature
1.	-----	-----	-----
2.	-----	-----	-----

Chairman/MD Chaired the Meeting:

"Resolved that our Chairman/Managing Director/Director Mr. (Who is also shareholder of the company) will represent our company in the BGMEA Election 2017-2018 and is hereby authorised to cast vote at the time of Election to be held on the **Wednesday the 07 March 2018**

Sd/-
Chairman/Managing Director

Certified that the above resolution has been duly passed and entered into the Minutes Book of the company and signed therein by the Chairman and are in accordance with the provisions of the Articles of Association of the company.

Signature of the
Managing Director/Director
with Seal.

FORMAT OF THE RESOLUTION

(To be printed on the letterhead)

(For Partnership Firm)

Extract of the minutes of the meeting of the Partners of held at.....
on.....2017 at the office of the firm situated at
.....

Present	Name	Designation	Signature
1.	-----	-----	-----
2.	-----	-----	-----
3.	-----	-----	-----
4.	-----	-----	-----
Absent	Name	Designation	Signature
1.	-----	-----	-----
2.	-----	-----	-----

Managing Partner/Partner Chaired the Meeting:

"Resolved that our Partner/ Mr. will represent our company in the BGMEA Election 2017-2018 and is hereby authorised to cast vote at the time of Election to be held on the **Wednesday, the 07 March 2018**

Sd/-
Managing Partner/Partner with Seal

FORMAT OF THE LETTER OF AUTHORIZATION

(To be printed on the letterhead)

(For Proprietorship Firm)

[Name] Mr/Mrs _____ being the proprietor will represent our firm in the BGMEA Election 2017-2018 and is hereby authorised to cast vote at the time of Election to be held on the **Wednesday, the 07 March 2018.**

Sd/-
Proprietor with Seal