

EXPORT PROMOTION BUREAU

**TCB Bhaban, 1 Kawran Bazar
Dhaka.**



Application Form for participation in International Trade Fair/Single Country Exhibition

- 01. Name of the Fair :
- 02. Name of Organization :
- 03. Full Address :

Phone No. (With code No.)	Fax No. (With code No.)	E-mail

- 04. ERC No. (Photocopy must be enclosed)

- 05. Year of Establishment :
(Copy of Trade License/ Memorandum and Article of Association to be attached)

- 06. Please tick the box applicable :

Limited company	Partnership	Proprietorship
Others (Please specify)		

- 07. Please tick the box applicable :

Manufacturer	Manufacturer cum Exporter	Exporter	Trader
Others (Please specify) :			

- 08. Location of Production Unit :
- 09. Item(s), capacity, number of employees :
(Please enclose a separate sheet if required)
- 10. Item(s) intended to be displayed in the Fair :
- 11. Person(s) nominated to attend the fair :

Full Name (As per Passport)	Designation

Date of Birth	Place of Birth	Age as on 30.06.2010		
		Y	M	D

- 12. Description of Passport (Photocopy must be enclosed)

Passport No.	Date of issue	Place of issue	Validity

13. Name of country(s) previously visited by applicant(s) :

14. Export Performance during last three years (if any) to be substantiated by Proceeds Realization Certificate (PRC) from Bank.

2009-2010 FY Tk/ USD	2008-2009 FY Tk/ USD	2007-2008 FY Tk/ USD
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15. Name of Fair(s)/ Single Country Exhibition(s) arranged by EPB which were previously participated by the applicants organization. Please attach an additional sheet and furnish information in the following format :

Sl. No.	Name of the Event	Country	Date	Remarks

16. Whether your organization has any Product Brochure/Catalogue/Publicity Materials.

Yes

No

Copy(s) may be enclosed if YES.

17. (a) Applicants will have to submit Draft/Pay Order for an amount of Tk. 20,000/- (Taka twenty thousand only) in favour of EPB as Participation Fee.

(b) Government/Autonomous Departments entitled to get 50% discount regarding payment of Participation Fee.

(c) Women Entrepreneurs Association is also entitled to get 50% discount. Such enterprises have to submit Certificate from a Recognized Trade Body stating that the women enterprise is owned by women for availing such facility.

Pay Order/Draft No.:		Date :
Amount (TK) :	Bank :	Branch. :

18. If Representative of any selected company/ firm does not attend the fair for whatsoever reason the participation fee will not be refunded.

19. Any other pertinent information may be annexed in a separate sheet

20. All documents submitted alongwith Application must be attested by a Gazeted Officer / Bank Officer.

I/ We declare that the above information are correct. In case of any incorrect information my application is liable to cancellation by EPB.

Signature and Seal (Full Name)
Chairman/Managing Director/
Proprietor