

BGMEA এর সম্মানিত সকল সদস্যদের জন্য

প্রিয় মহোদয়,

আপনাদের সদয় অবগতির জন্য জানানো যাচ্ছে যে, গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের বাণিজ্য মন্ত্রণালয়ের অর্থায়নে, রপ্তানী উন্নয়ন ব্যুরোর তত্ত্বাবধানে এবং বিজিএমইএ ইউনিভার্সিটি অব ফ্যাশন এন্ড টেকনোলজি (BUFT) কর্তৃক বাস্তবায়নের লক্ষ্যে তৈরী পোশাক শিল্পে কর্মরত মিড-লেভেল ম্যানেজার/ কর্মকর্তাদের ৬ মাস মেয়াদী ৩টি প্রফেশনাল কোর্স পরিচালনার জন্য রপ্তানী উন্নয়ন ব্যুরো (EPB) এবং বিজিএমইএ ইউনিভার্সিটি অব ফ্যাশন এন্ড টেকনোলজি (BUFT) এর মধ্যে সমঝোতা স্মারক স্বাক্ষরিত হয়েছে। প্রশিক্ষণে অংশগ্রহণের জন্য বিজিএমইএ'র সদস্যভুক্ত পোশাক কারখানাগুলো হতে নিম্নলিখিত বিষয়/কোর্স সমূহের প্রতিটির উপর ন্যূনতম ০২ জন মিড-লেভেল পর্যায়ের কর্মকর্তার নামের তালিকা প্রেরণের জন্য অনুরোধ করা হলো।

Sl	Content	Credit	Number of Participants
1	Post Graduate Diploma Program (PGD) in Garments Business Management	24	35
2	Post Graduate Diploma Program (PGD) in Apparel Merchandising	24	35
3	Post Graduate Diploma Program (PGD) in Supply Chain Management	24	35

উল্লেখিত কোর্সে প্রশিক্ষার্থীর ন্যূনতম যোগ্যতা ও নিয়মাবলী নিম্নরূপ :

- কোন প্রশিক্ষণ ফি প্রয়োজন নাই।
- প্রশিক্ষার্থীকে তৈরী পোশাক শিল্পে মিড-লেভেল ম্যানেজার/ কর্মকর্তা পদে কমপক্ষে ২ বছরের অভিজ্ঞতা থাকতে হবে।
- প্রশিক্ষার্থীকে ব্যাচেলর অথবা সমমানের ডিগ্রীধারী হতে হবে এবং বয়সসীমা সর্বোচ্চ ৪০ বছর।
- শুধুমাত্র শুক্রবার ও শনিবার ক্লাস অনুষ্ঠিত হবে।
- প্রশিক্ষার্থীকে সাক্ষাৎকার গ্রহণপূর্বক প্রশিক্ষণের জন্য চূড়ান্ত নির্বাচন করা হবে।

উল্লেখিত কোর্সের বিষয় সমূহের ভিত্তিতে কারখানা কর্তৃপক্ষ কোর্সের নাম সু-স্পষ্টভাবে উল্লেখপূর্বক মনোনীত/ নির্বাচিত প্রার্থীদের তালিকা বিজিএমইএ'র যোগাযোগকারী ব্যক্তি বরাবর প্রেরণ করার জন্য অনুরোধ করা হলো।

Md. Rashedul Islam, Senior Asst. Secretary, SDP, BGMEA.

Cell - 01712191622, E-mail - sdp@bgmea.com.bd

আবেদনের জন্য প্রয়োজনীয় ডকুমেন্টসমূহ :

- আবেদনকারীর CV এবং সাথে Academic Certificates এর কপি।
- আবেদনকারীর Job Appointment Letter
- প্রশিক্ষণে অংশগ্রহণের জন্য Factory Letter head এ NOC.
- NID Card ও Job ID Card এর কপি।
- Factory Letter head এ অঙ্গিকারনামা।

অতএব, এই বিজ্ঞপ্তি প্রাপ্তি সাপেক্ষে কোম্পানীর নিজস্ব প্যাডে আগামী ৩০ জুলাই, ২০২৬ তারিখের মধ্যে মনোনীত ব্যক্তিবর্গের তালিকা উল্লেখিত যোগাযোগকারী ব্যক্তি বরাবর প্রেরণ করার জন্য অনুরোধ করা হলো।

ধন্যবাদান্তে,

28/07/2026

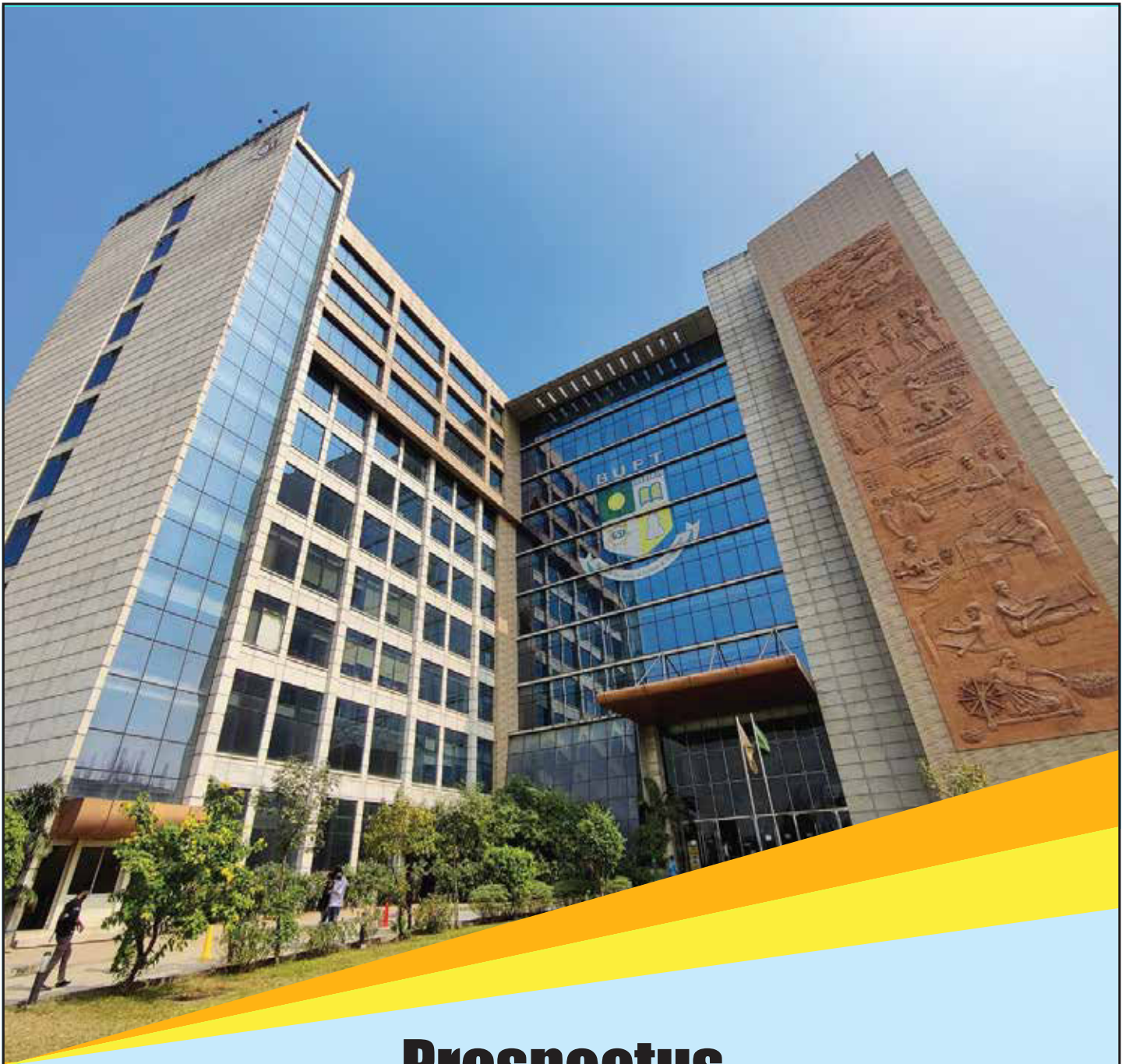
মেজর জেনারেল ড. মোঃ সাহেদুল ইসলাম (অবঃ)

মহা সচিব

BANGLADESH GARMENT MANUFACTURERS & EXPORTERS ASSOCIATION

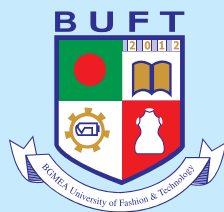
বাংলাদেশ পোশাক প্রস্তুতকারক ও রপ্তানীকারক সমিতি

• বাংলাদেশ তৈরি •



Prospectus

Post Graduate Diploma Program (PGD)
Organized by BUFT and EPB, Ministry of Commerce, Bangladesh.



BGMEA University of Fashion & Technology (BUFT)

Nishatnagar (West Side of Uttara), Turag, Dhaka-1230, Bangladesh.
Tel : 09606808080, 09606950535, 09606950986, 09606950987
E-mail : info@buft.edu.bd, Eeb : www.buft.edu.bd

PGD Program

Readymade Garments (RMG) and Textile Sector are the lifeblood of our economy. The sustainability of this sector is a crying need for Bangladesh. This sector helps in creating employment, reducing poverty and empowering women and contributing in export. Its contribution to the economy of Bangladesh is inevitable. But it is a matter of fact that still this sector is surrounded by a lot of challenges i.e. poor infrastructure, lack of skilled workforce, unavailability of loan facility, weak backward linkage, high dependency on foreign experts etc. Among all those challenges the absence of skilled mid-level management is a crucial one. If we can make them skilled, the sector from one end will overcome a lot of challenges and on the other hand it will be able to save huge amount of foreign exchange through replacing foreign experts. Feeling this urgency, the Government of Bangladesh i.e. Export Promotion Bureau along with BGMEA University of Fashion and Technology (BUFT) is offering three demand-driven post-graduate diploma programs for the mid-level management employees of the RMG and textile sector in Bangladesh.

Objectives for introducing these courses:

1. To strengthen the capacity of the Mid-level management staff of the Readymade Garments Sector in Bangladesh.
2. To reduce the dependency on foreign experts and
3. Contribute to sustainable development in this sector.

Sl. No.	PGD Courses	Duration	Number of students
1	Post Graduate Diploma Program (PGD) in Apparel Merchandising	6 months (2 Modules and 3 Months/Module)	35
2	Post Graduate Diploma (PGD) in Garments Business Management (GBM)		35
3	Post Graduate Diploma Program (PGD) in Supply Chain Management		35

Venue : BGMEA University of Fashion & Technology (BUFT), Nishatnagar, Turag, Uttara, Dhaka-1230

PGD in Apparel Merchandising

Total Credits
24 Credits

Duration
6 Months



Objective : To develop the skills of the mid-level management of the RMG sector of Bangladesh

1st Module Courses: (12 Credits and 6 Courses)

Sl. No	Course Code	Course Title	Credits
1	AM 101	Textile Science (Fiber-Yarn-Fabric)	2
2	AM 102	Sourcing and Negotiation Techniques	2
3	AM 103	Production and Operations Management	2
4	AM 104	Clothing Materials and Store Management	2
5	AM 105	Total Quality Management	2
6	AM 106	International Trade and Transactions	2
Total			12

2nd Module Courses: (12 Credits and 5 Courses)

Sl. No	Course Code	Course Title	Credits
1	AM 201	Fabric Structure Analysis and Textile Testing	2
2	AM 202	Cutting and Sewing Technology	2
3	AM 203	Industrial Garments Washing (Care Label & Finishing Room)	3
4	AM 204	Apparel Merchandising Management	3
5	AM 205	Concepts of Supply Chain Management	2
Total			12

PGD in Garments Business Management (GBM)



Objective : To develop the skills of the mid-level management of the RMG sector of Bangladesh

1st Module Courses: (12 Credits and 5 Courses)

Serial No.	Course Code	Course Title	Cr.
1	GBM - 101	Organizational Management	3
2	GBM – 102	Financial Management	2
3	GBM – 103	Business Correspondence and Computer application in business	2
4	GBM – 104	Textile Science (Fiber – Yarn – Fabric)	3
5	GBM – 105	Textile Testing and Quality Control	2
Total			12

2nd Module Courses: (12 Credits and 6 Courses)

Serial No.	Course Code	Course Title	Cr.
1	GBM – 106	Marketing and Merchandising	2
2	GBM – 107	Managerial Accounting and Quantitative Business analysis	2
3	GBM – 108	CSR, Compliance and ISO	3
4	GBM – 109	Fundamentals of Wet Processing	2
5	GBM – 110	Apparel Manufacturing Technology	2
6	GBM – 111	Introduction to CAD	1
Total			12

PGD in Supply Chain Management (SCM)

Total Credits
24 Credits

Duration
6 Months



Objective: To develop the skills of the mid-level management of the RMG sector of Bangladesh

1st Module Courses: (12 Credits and 6 Courses)

Serial No.	Course Code	Course Title	Cr.
1	SCM – 101	Organizational Management	2
2	SCM – 102	Financial Management	2
3	SCM – 103	Computer aided resource planning and decision making (ERP)	2
4	SCM – 104	Concepts of Supply Chain Management	2
5	SCM – 105	Purchasing and Procurement Management	2
6	SCM – 106	Production planning and Control	2
Total			12

2nd Module Courses: (12 Credits and 6 Courses)

Serial No.	Course Code	Course Title	Cr.
1	SCM – 201	Fundamentals of Marketing and Merchandising	2
2	SCM – 202	Accounting for Managerial Decision	2
3	SCM – 203	CSR, Compliance and ISO	2
4	SCM – 204	Logistics and Distribution Management	2
5	SCM – 205	Production and Operations Management	2
6	SCM – 206	Inventory and Material Management	2
Total			12

Who is it for?

These courses are specially designed for the mid-level management employees of the RMG and textile sector in Bangladesh. So, the mid-level management staff of the RMG and textile factories can join the courses if they can fulfil the minimum qualification.

Benefits from the Courses:

1. These courses will provide area-specific knowledge in the fields of RMG garments business, supply chain management, industrial engineering, and manufacturing systems.
2. These will improve the communication skills of the employees.
3. These courses will sharpen the expertise of the participants especially in the case of production, industrial engineering and production planning.
4. These courses will help the mid-level management staff to build up their career.
5. These courses will help the participants to become more competent.

Eligibility Criteria:

- Minimum qualification for enrolling in this course is graduation from any discipline.

Teaching Method:

Lectures, analysis of business practice examples, discussions, presentations of students' papers and case studies, exercises - students' individual and group work.

Teaching Accessories:

Modern classroom facilities i.e. PowerPoint presentation, multimedia, modern labs, and equipment will be incorporated for teaching the students. Course materials will be provided to the participants by the BUFT.

Application and Admission Procedure:

Candidates should apply with CV, Academic Certificates, Passport Size Photos, NID Copy & No Objection Certificates from respective organization and submit it to Room No. 209, BUFT

Course Fees:

Total tuition fees (Including course materials, transportation and utility cost) will be paid by the Government of Bangladesh.

Class Schedule:

The course will be taught during the weekend i.e. Friday (09:00 am – 12:00 pm, 03:00 pm – 06:00 pm and 06:00 pm to 09:00 pm) and Saturday (06:00 pm to 09:00 pm) physically. For a 1 credit course, there will be 1 hour class per week, for a 2 credit course, there will be 2 hours class per week and for a 3 credit course, there will be 3 hours class per week. Classes will be conducted online as & when necessary.

Credit Structure:

Each PGD program is of 24 credits. 12 credits will be in the first module and the rest of the 12 credits will be in the second module. 1 credit will be equal to 12 hours. The duration of each module will be 03 (three) months and in total 6 months for a PGD program.

Assessment and Certification:

There will be an assessment examination at the end of each module and only the successful candidates will get the certificates. Certificate will be issued by BUFT and EPB, Ministry of Commerce, Bangladesh.

Key Resource Persons:

Any teaching faculties from academia or any professionals from research institutions having strong research backgrounds and experience or any experienced professionals from the industry will conduct this course.

Transportation Service:

There will be a pick and drop service for the participants and this service will be provided by BUFT. There will be 04 (four) mutually agreed pick-up and drop points in Dhaka city

Contact Details:

BGMEA University of Fashion & Technology (BUFT)
Tel: 09606808080, 09606950535, 09606950986, 09606950987
Cell: 01774339063, E-mail : info@buft.edu.bd

DISCLAIMER:

The authority reserves the right to make any change in any section of this Prospectus without prior notice.



Ready For Tomorrow



PROGRAM FACULTY



Prof. Dr. Engr. Ayub Nabi Khan

Vice Chancellor (Designate), BUFT

PhD and MSc degree in Textile Technology, University of Manchester, Institute of Science & Technology UMIST, Manchester, UK.

Bachelor degree in Textile Technology, University of Dhaka.



Prof. Dr. Md Alamgir Hossain

Treasurer, BUFT

PhD, Swinburne University, Hawthorn, Australia, Mechanical Engineering, BUET.



Prof. Dr. Engr. Mohammed Rubaiyat Chowdhury

Dean of FAS, BUFT

PhD, Jahangirnagar University, B. Sc. in Textile Tech. Dhaka, University



Dr. Engr. Md. Sohag Miah

Assistant Professor & Head TEM, BUFT



Dr. Md. Kamrul Hasan

Professor, JUST

PhD, Curtin University of Technology, Australia. MBA and BBA (Marketing) Rajshahi University



Mr. Mohammed Masum Billah

Associate Professor & Head DBA And

Business Development Manager (BDM) of BCCS, BUFT

MBA (Supply Chain Management and Leadership), Asper School of Business, University of Manitoba, Canada. PhD candidate UKM-GSB.



Dr. Nazia Muhsin

Assistant Professor, BUFT

PhD University of Tsukuba, Japan.