



Ref: 4 April 2020

Revised

"For all Honorable Members of BGMEA"

Application for COVID-19 assistance for the export oriented RMG factories

The following information from the Honorable Members of BGMEA is required to prepare for faster and flawless disbursement through modalities being set up by the Government of Bangladesh to disburse the stimulus fund as declared by Honorable Prime Minister in response to the COVID-19 crisis. **Members are requested to kindly fill in this online application form available at <http://www.bgmea.com.bd/survey> along with required data to be uploaded or physically shared. Please provide your information through this portal only.** To avoid any complexity to process the applications, please provide correct and complete information in appropriate format and units. Please submit the information latest by 7th of April 2020. Your cooperation will help us serve you better in these moments of crisis.

BGMEA shall not be held liable for any false, inaccurate, inappropriate or unproven information presented on this website. Respondents shall have the legal responsibility of the consequence for any false information or statement.

A		Basic Information	
1		Name of the factory:	
2	A	Factory address:	
	B	Holding and Street	
	C	City	
	D	District	
3		Contact person	
4		Contact number	
5		BGMEA membership number	
6	A	Bank name and branch	
	B	Account title	
	C	Account number	
	D	Routing code	

B		Factory status	
1	A	Total number of WORKERS in the end of March 2020	
	B	Provide last 3 months wages paid to the workers (EXCLUDING OT) as per salary sheet, in actual amount.	December: BDT January: BDT February: BDT
	A	Total number of EMPLOYEES / STAFFS in the end of March 2020	
B	Provide last 3 months salaries paid to the employees / staffs as per salary sheet, in actual amount.	December: BDT January: BDT February: BDT	



BANGLADESH GARMENT MANUFACTURERS & EXPORTERS ASSOCIATION (BGMEA)

"Made in Bangladesh with Pride"

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3		Please upload 3 months (Dec 2019 – Feb 2020) wages and salary sheet separated by month, only in Excel format. The uploaded information will be checked against original salary sheet by BGMEA.	<div style="border: 1px solid black; padding: 5px; display: inline-block;">Browse...</div> Or send printed copy.
4	A	Are you registered with BGMEA's workers database?	<input type="radio"/> YES <input type="radio"/> NO
	B	If yes, when did you make the last update?	
5		Total export receipt in 2019 in actual US\$ as per PRC. <i>***Please be noted that the we may need necessary certification from the Bank in support of the above export information based on PRC at a later date.</i>	US\$
6		How do you pay wages / salaries?	<input type="radio"/> Cash <input type="radio"/> Digital / mobile payment <input type="radio"/> Bank transfer <input type="radio"/> Other:

Commodore Mohammad Abdur Razzak (retd)
 NUP, NDC, PSC, Mphil
 Secretary